

The Paul Sawyer Public Library Board of Trustees

Minutes of Regular Meeting of August 9, 2022

5:30 p.m.

In-person at 329 Wapping Street, Frankfort, KY

1. Call to Order and Record attendance:

Carolyn Lynch, president, called the meeting to order at 5:30 p.m.

Attendees: Carolyn Lynch, Manoj Shanker, Cheryl Sandefur, Maria Bartholomew, Mark Overstreet, Patty Crittenden, Shane Hecker, Robert Kellerman, Jean Ruark (director)

2. Approval of agenda:

R. Kellerman made motion to approve, motion seconded by M. Shanker, motion passed unanimously.

3. Approval of minutes of 7-12-2022 Regular Board Meeting

M. Shanker moved to approve as submitted, B. Kellerman seconded, motion passed unanimously.

4. Treasurer's Report:

M. Shanker presented the treasurer's report. Highlights included: due to little revenue in July, \$400,000.00 was moved from Whitaker Bank to cover expenses, expenditures are about 10% lower than budgeted, Friends of the Library paid approximately 10,000.00 for the stage.

M. Shanker made motion to accept report as presented, R. Kellerman seconded, motion passed unanimously.

5. Committee Reports:

- **Budget Committee** met August 4, 2022. Discussions included: flood insurance (due to eastern Kentucky), compensating tax rate. M. Shanker recommended accepting the compensating tax rates of – Real Property of 7.9, Personal Property of 7.98, and Motor Vehicle of 4.90. R. Kellerman made motion to accept, C. Lynch seconded, motion passed unanimously.
- **Building Committee** did not meet.
- **Long Range Committee** did not meet.
- **Policy/Personnel Committee** – C. Sandefur indicated the committee needs to meet to discuss adopting the new social media policy, there is also an issue of homeless persons sleeping on Library property. C. Lynch made motion to appoint P. Crittenden to the Advisory Board, M. Shanker seconded, motion passed unanimously. R. Kellerman removed from the committee, C. Lynch added.
- **Technology Committee** will meet prior to September Board meeting.

6. **Director's Report:** J. Ruark shared that, overall, things are going well. YouTube is strong, Tutorial usage has increased greatly.

Hot weather has been an issue, but the computers appear to be fine. HVAC repairs need to be done when the weather is cooler and prices (for Petroleum) come down.

7. **New Business:** R. Kellerman made motion to approve out of state travel/training request for Stacey _____ (for November), M. Shanker seconded, motion passed unanimously.

8. **Old Business:** none

Motion to adjourn presented by C. Lynch, seconded by M. Shanker. Meeting adjourned at 5:53 p.m.

Reminder:

- Next Board meeting: September 13, 2022, 5:30 p.m.

Respectfully submitted

_____, Maria Bartholomew, Secretary

_____, Carolyn Lynch, President